

**NORTH TEXAS REAL ESTATE INFORMATION NETWORK, INC.  
GREATER METRO MLS COMMITTEE MEETING**

Monday, June 10, 2019

1:30 PM

Conference Room A  
8201 N Stemmons Freeway  
Dallas, TX

To join the meeting online go to:

<https://www3.gotomeeting.com/join/583364430>

- Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.
- Dial +1 (215) 383-1013
- Access Code: 583-364-430
- Audio PIN: Shown after joining the meeting
- Meeting ID: 583-364-430

**DRAFT AGENDA**

- I. CALL TO ORDER – Chairman Ric Shanahan**
- II. REVIEW OF APRIL MINUTES (Exhibit #1)**
- III. ACTION ITEMS –Ric Shanahan**
  - A) 2019 Business Plan (Exhibit #2)
  - B) Request received to add a 2<sup>nd</sup> Open House notification under the photo section of the Agent Full Report (Exhibit #3)
- IV. DISCUSSION ITEMS/UPDATES –Ric Shanahan**
  - A) NTREIS User Committee Updates**
    - 1. The NTREIS User Committee approved the following update:**
      - a. Added rule to would validate the Acres field based on the selection made in the Lot Size/Acreage pick list**
      - b. Addition of Selling Agent #2 and Selling Agent Supervisor**
      - c. Innovia system will be retired in July. This will affect IDX links that are generated from that system.**
  - B) Updates to MLS Committee Business Plan**

**V. ANNOUNCEMENTS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

**GREATER METRO MLS COMMITTEE  
April 8, 2019  
[Unapproved] MINUTES**

The MLS Committee of the Greater Metro MLS met at the Association offices on April 8, 2019. Chairperson, Ric Shanahan, called the meeting to order at 1:30 p.m.

**Members present:** Ted Bangs, Cathy Beane, Andrea Collins, Bess Dickson, Chuck Edwards, Jaclyn England, John Gallent, Kalani Hooker, Sandra McKimmey, Lori Miles, Travis-Lee Moore, Jennifer Pennebaker, Tasha Penson, Eric Scholl, Chris Soignier, Coleman Taylor, Melanie Thomas, Keith Tobas, Joshua Vernon, Derek Westley and Camile White.

**Absences:** Jennifer Clark, Connor Cromeens, Cathy Mitchell, Molly Pennington, Doug Selzer, Patty Tafoya Valenzuela, and Carol Verhey

Guests: Nancy Garcia and Kevin Caskey

**Staff:** Cathy Faulkner (MLS Director), and Lisa Davis (Recording Clerk.)

**Summary of Committee Business**

Chairperson, Ric Shanahan, welcomed the Committee members.

**The February 2019 minutes were reviewed and filed as presented.**

The 2019 Business Plan was reviewed.

No action was taken on a request to have the ability to change the font style of the body of auto-email messages.

No action was taken on a request to review client portal and client ability to select favorites.

Ric Shanahan welcomed the TREPAC Trustees.

Nancy Garcia and Kevin Caskey discussed with the Committee the importance of contributing to TREPAC and gave information regarding the upcoming white party.

Cathy Faulkner discussed information for the Area Meeting weekly email.

**The following motions were made, seconded, and passed:**

A motion was, made, seconded, and passed to forward a request to the NTREIS User Committee to connect the Lot Size/Acreage feature group to the “Acres” field pending investigation by NTREIS staff.

**Items of Information**

Cathy Faulkner gave the Committee an update from the NTREIS User Committee

NTREIS User Committee Updates: The NTREIS User Committee has approved the following updates.

- Change the message on Matrix customer portals that indicates a property is no longer available from “This listing is no longer available” to “This property’s criteria has changed, please contact your agent.”
- Add the Pet Policy feature group to the CloudMLX platform for Residential Lease listings
- Add Building Sketches as a separate tab in the Matrix 360 View
- Add the ability to order/re-order rooms on the input form

Cathy Faulkner, MLS Director, informed the Committee that starting on April 9<sup>th</sup> Living Area and Master Bedroom including room dimensions will be mandatory fields.

Vice Chairman, Derek Westley, discussed the application for 2020 Board of Directors

**Having completed the business of the MLS Committee, the meeting was adjourned at 2:25 p.m.**

Respectfully Submitted,  
Lisa Davis  
Recording Clerk

Approved,  
Ric Shanahan  
Chairperson, MLS Committee

## 2019 GMMLS – MLS Committee Business Plan

<b>Committee Purpose:</b>	<p>This committee’s purpose is to address a diverse array of MLS issues. The respective MLS areas appoint committee members, and the MetroTex president-elect appoints additional members at large. This committee deals with everything that insures proper and efficient functioning of the MLS system. Complaints, statistical reports, technology, keyboxes &amp; keycards, rules and regulations are just a few of the issues that this committee has to handle. Committee members must be GMMLS subscribers. GMMLS committee members are also responsible for organizing and overseeing their local MLS meeting and tour for the MLS area they will represent.</p>
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Objective(s)	Performance Measure
<p>1. Continue to support the MLS Area Meetings to engage MetroTex members in the various market areas of the Association. <i>(Goal 3)</i></p>	<p>-Increase attendance by 10% over 2018 to ensure that the area meetings continue to reach MLS Subscribers and Participants in their respective areas.</p>
<p>2. Create a “Tip of the Month” on topics related to the best use of the MLS or member tips and tricks to help members use the MLS effectively. <i>(Goal 3)</i></p>	<p>-MLS Committee members will contribute a “tip or trick” during the MLS committee meeting. Committee Members will be encouraged to ask their area meeting attendees for input on this subject.</p> <p>-At least 6 topics will be communicated to the membership through Facebook Live.</p>
<p>3. Review the structure of the MLS Area meetings to make sure they exist for the purpose they were originally intended. <i>(Goal 3)</i></p>	<p>-During the 1<sup>st</sup> quarter of 2019, convene a sub-committee that will review the current structure of the MLS Area Meetings.</p> <p>-The review is intended to make sure that the meetings exist for the purposed they were originally intended. This will be determined by reviewing the bylaws of GMMLS, Inc.</p>

**Fiscal Note:**

2019 MLS Area Meeting Expense Budget: \$105,800.00. See line item on MLS Budget.


**Total Budget Impact: \$105,800.00**

**Exhibit #3**

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MLS#: **14093134**      **Active**      [2104 Presidio Circle](#)

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Category: **Residen**  
Area: **121/2**  
Subdv: **Villas A**  
County: **Tarrant**  
Country: **United**  
Parcel ID: **413807**  
Lot: **3**      Block:  
Multi Prcl: **No**


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Bedrooms: **3**  
Fireplaces: **1**  
Sec Sys: **Yes**  
Smart Home App/Pwd: **No**

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SqFt: **2,800 /**  
# Gar Spaces: **2**  
# Carprt Spcs: **0**  
Acres: **0.126**  
HOA: **Mandat**  
HOA Co: **FRS Residential**  
Accessory Unit:

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Recent: **05/20/2019 : NEW**  
Next OH: **Public: Sat Jun 1, 12:00PM-2:00PM**

School Dist: **Hurst-Euless-Bedford ISD**  
Elementary School: **Wilshire**      Middle School:  
Primary School:      Intermediate School:

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**Notes: Request received to add another line under the photo in cases where there may be two open houses over the weekend. One on Saturday & one on Sunday. Currently, the next open house will not show up until the first one is over.**