Area Meeting Agenda

(Insert Dates)

(Insert Time)

1. Area Representative to introduce themselves and their co-Area Representative (if any)
2. Announce the Program Speaker
3. Sign In Reminder
4. Have First Timers Stand and Introduce Themselves
5. Have Affiliate Members Stand to be Recognized (optional)
6. Introduce Sponsor (if any)
7. Introduce Speaker
8. Q & A
9. Community News/Announcements
10. MetroTex Announcements
11. Announce Listings on Tour (reminder, no food or drinks, no promotions other than listed property, no-Off MLS Listings, REALTORS Only on tour)
12. Announce Next Meeting Date
13. Adjourn