



MetroTex Association of REALTORS®  
**Application & Agreement for (NON-DESIGNATED)  
REALTOR® MEMBERSHIP**

for use by sales licensees, broker associates, and appraisers



**Application Checklist:**

- For Primary Membership**  
Please attach a copy of your **ACTIVE Texas Real Estate license, Broker license, or Certified Appraiser License** which shows sponsorship by a Broker or State Certified Appraiser who is a Primary or Secondary Designated REALTOR® member of MetroTex. Signature of the Designated REALTOR® or authorized signatory for your office **is required** for all applications submitted.
  
- For Secondary Membership**  
Signature of the Designated REALTOR® or authorized signatory for your office **is required** for all applications submitted.
  
- Review the **2024 Annual Dues Table** (page 5) to determine the amount of applicable dues. Please note: MLS and Supra Key Services are additional fees.
  
- Complete the **Application & Agreement for (NON-DESIGNATED) REALTOR® Membership** (pages 2-4)
  
- Member Services will contact you for payment and processing of the **\$100.00 Application Fee and Annual Membership Dues** (see *2024 Annual Dues Table* on page 5 for reference).
  - ♦ Payment can be made by credit card, bank debit card, or corporate check.
  - ♦ **DUES AND FEES ARE NOT REFUNDABLE AT ANY TIME.**
  
- All applicants are required to register for **two courses** upon joining the Association:
  - ♦ **New Member Orientation**  
REALTOR® (Salesperson/Non-Principal Broker) applicants may have temporary Association services and Keycard/Keybox services prior to attending the new member orientation if the Designated REALTOR® (principal broker for the firm) is already a full Member. Membership, MLS, and Key Services are contingent upon completion of the New Member Orientation.
  - ♦ MLS Introductory Training (not required if your office receives MLS services through another association)
  
- Email your completed Application and Texas Real Estate Broker License or Texas State Certified Appraiser Certificate (not necessary for Secondary Membership) to **membership@dfwre.com**

Questions? Contact Member Services at (214) 540-2745 or [membership@dfwre.com](mailto:membership@dfwre.com)



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**REALTOR® MEMBERSHIP**



**Your Information** \* Exactly as it appears on your real estate license. \*

Mr./Mrs./Ms.	First	Middle	Last	Nickname for MLS
Residence Address				
City		State	Zip	
<input type="checkbox"/> Check to receive MetroTex mailings at your home address. (All bills will be sent via email to your email address.)				
Date of Birth			Email Address (required for Keycard/Annual Dues Billing)	
Web Page		Mobile Phone #	Personal Fax #	
Texas Real Estate License Number			Texas Real Estate License Expiration Date	
Primary Field of Real Estate <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Both				

**Broker Information**

Sponsoring Broker Name	Firm Name	
Firm Address		
Firm City	Firm State	Firm Zip
Office Phone		

**Membership Information**

Will the MetroTex Association of REALTORS® be your primary Board/Association?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If No, list Primary Board/Association Name:		
Have you paid current year NAR and TAR dues to another Association?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, list name and location of Board/Association:		
Do you now, or have you ever, held membership in another Association/Board?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If Yes, list name and location of Board/Association:		



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Additional Information

Do you have any unpaid financial obligations to any other Association/Board or Association/Board MLS? [ ] Yes [ ] No

Have there been any official sanctions against you or your real estate license by a governmental agency or court of law within the last three years? [ ] Yes [ ] No

If yes, describe the nature of each sanction, the agency or court issuing such sanction, and current status or resolution of such complaint. (add attachments for more space)

Two horizontal lines for providing details of sanctions.

Within the past three years, have you been involved in any pending or recent bankruptcy or insolvency proceedings or adjudged bankrupt? [ ] Yes [ ] No

If yes, describe the nature of such proceedings, including the case number, court, and date of such proceedings. (add attachments for more space)

Two horizontal lines for providing details of proceedings.

Race/Ethnicity Demographic Information is optional. Failure to check a box has no adverse effect.

- [ ] African American [ ] Asian [ ] American Indian or Alaskan Native
[ ] Hispanic or Latino [ ] Native Hawaiian or Pacific Islander [ ] White or Caucasian

IF YOUR OFFICE RECEIVES MLS SERVICES FROM METROTEX, THE SPONSORING BROKER OR AUTHORIZED SIGNATORY SHOULD COMPLETE THIS SECTION.

MLS ACCESS LEVEL:

- [ ] Agent/Load [ ] Agent/No Load [ ] Designated Manager [ ] Office Manager

The Designated Manager access level allows add/modify to all listings in only the office location the individual is located. The Office Manager access level allows add/modify access to all listings in all branch offices associated with the MLS Participant.



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I hereby apply for Non-Designated REALTOR® Membership in the MetroTex Association of REALTORS®, Inc., ("MetroTex"). I certify that I hold a current, valid Texas real estate license and that I am actively engaged in the real estate business. I agree as a condition of my membership to complete the indoctrination courses(s) as prescribed by MetroTex. On my own initiative I will thoroughly familiarize myself with the Code of Ethics of the National Association of REALTORS®, Bylaws and Rules and Regulations, from time to time in effect, of MetroTex, Texas REALTORS® and the National Association of REALTORS®; and will also familiarize myself with my mandatory duty to arbitrate business disputes with other REALTORS® in accordance with the Code of Ethics and Arbitration Manual of the National Association of REALTORS®. I agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations and duty to arbitrate, all as from time to time amended, revised, supplemented or altered. I acknowledge and confirm that the Bylaws of MetroTex provides that I am required to arbitrate and I do hereby irrevocably agree to arbitrate, any dispute or controversy hereafter arising between me and one or more members of MetroTex in accordance with the rules and regulations governing such arbitration, from time to time in effect as adopted by MetroTex or its Board of Directors. I consent and authorize MetroTex to invite and receive information and comment about me from any member or other person and I agree that any information and comment furnished to MetroTex by any member or person in response to any such invitation shall be conclusively deemed to be privileged and not form the basis of any action by me for slander, libel, or defamation of character. I agree that my membership in MetroTex and/or the MLS will authorize me unlimited access to the MLS database and to personal information of other members of MetroTex. Accordingly, I especially promise to use such access and information only in pursuit of my real estate activities within the scope of my license and not to utilize such access or information for commercial ventures or endeavors that are not within the scope of my license.

I agree, if my membership is approved as a (Non-Designated) REALTOR® of MetroTex, I will pay the prescribed dues and fees in accordance with the Bylaws of the Association, from time to time in effect. By signing this application, the undersigned sponsoring broker or other authorized signatory acknowledges responsibility for all financial obligations incurred by the Applicant, so long as the Applicant is affiliated with my firm for dues, fees, keybox lease access fees, MLS fees, and other expenses regularly billed by MetroTex to a sponsoring broker for Association services.

I acknowledge that if accepted as a member and I subsequently resign and/or am expelled from membership in MetroTex with an unpaid financial obligation, an ethics complaint or arbitration request pending, the Board of Directors of MetroTex may condition renewal of membership upon payment of the financial obligation owed, my verification that I will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if I resign or am expelled from membership without having complied with an award in arbitration, the said Board of Directors may condition renewal of my membership upon my payment of the award, plus any costs that have previously been established as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

All REALTOR® member applicants are required to attend Orientation within 60 days. By signing below, I acknowledge that if I fail to attend orientation within 60 days of my join date my membership will be inactivated and my services discontinued until I complete the new member orientation course. In order to obtain active membership again, I agree to register and attend the next Orientation being offered.

Applicant's Signature

Date

Sponsoring Broker or Authorized Signature REQUIRED

Date

**2024 ANNUAL DUES TABLE**

Dues Component	Join Date											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MetroTex	\$117.00	\$107.25	\$97.50	\$87.75	\$78.00	\$68.25	\$58.50	\$48.75	\$39.00	\$29.25	\$19.50	\$9.75
Texas REALTORS®	\$117.00	\$107.25	\$97.50	\$87.75	\$78.00	\$68.25	\$58.50	\$48.75	\$39.00	\$29.25	\$19.50	\$9.75
NAR	\$156.00	\$143.00	\$130.00	\$117.00	\$104.00	\$91.00	\$78.00	\$65.00	\$52.00	\$39.00	\$26.00	\$13.00
Technology Assessment	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Building Maintenance Assessment	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Texas REALTORS® Issues Mobilization Political Assess.	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Texas REALTORS® Legal	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
NAR Assessment +	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
<b>Total 2024 Prorated Dues</b>	<b>\$480</b>	<b>\$447.50</b>	<b>\$415</b>	<b>\$382.50</b>	<b>\$350</b>	<b>\$317.50</b>	<b>\$285</b>	<b>\$252.50</b>	<b>\$193</b>	<b>\$187.50</b>	<b>\$155</b>	<b>\$122.50<sup>1</sup></b>

<sup>1</sup>Any member joining after November 30, 2024, will also be required to pay 2025 annual board dues at the time the application is processed.

**QUARTERLY MLS FEE STRUCTURE**

NTREIS MLS The current quarter of MLS fees are payable at the time you begin your MLS services. Pricing subject to change.	REALTOR® PRICE	NON-MEMBER BROKER
<b>PARTICIPATION FEE (Brokers and/or Certified Appraisers)</b> Only participant pays this fee; non-principals subscribe through participant. Participant must possess active TX Brokers license or TX State Certified Appraisal Certificate, cannot be involved in a current bankruptcy, and agree to attend orientation course.	<b>\$250.00</b> <i>one-time fee</i>	<b>\$375.00</b> <i>one-time fee</i>
<b>SUBSCRIBER FEES</b> Subscriber fees are per licensee, paid quarterly. Fees fluctuate each quarter based on overall number of subscribers to MLS system. Subscriber fees are billed via email to each individual MLS subscriber and are due 30 days from the invoice date. Valid email address required. MLS refunds are not made after the quarter begins.	<b>\$140.00</b> <i>quarterly</i>	<b>\$210.00</b> <i>quarterly</i>
<b>MLS COURSES:</b> Can be taken online or in person. All MLS Classes are offered at no charge to MetroTex MLS subscribers. Register online for the hands on training at <a href="http://www.mymetrotex.org">http://www.mymetrotex.org</a>	<b>No Charge</b>	<b>No Charge</b>
<b>COMPARABLE DATA (On-Line Sold Listings and Tax Data for Affiliate Members)</b> CURRENT ACTIVE LISTINGS ARE NOT AVAILABLE ON THIS SERVICE. Comparable Data and Tax Data services are MLS Services. Subscribe to MLS to obtain Comparable and Tax Service by attending mandatory training. Access options are the same as listed above; this serves as an option for Affiliate members of the Association.	<b>\$140.00</b> <i>quarterly</i>	<b>Not Available</b>

**SUPRA SERVICES**

<b>eKey Basic</b> requires Supra approved Smart Phone device	<b>\$50.00</b> setup + annual fee of <b>\$226.24<sup>2</sup></b>
<b>Electronic Supra iBox BTLE</b> available for purchase only to MetroTex Key Holders	<b>\$129.90</b> each

<sup>2</sup> MetroTex Key Service access fees are billed separately on a July 1 through June 30 service year. Fees are prorated monthly when service begins, and refunds are calculated on a quarterly basis from date of termination of service. Service is only available to REALTOR® members. REALTOR® pricing applies to all REALTOR® members of an Association or Board.



## AN EXPLANATION OF YOUR 2024 REALTOR® DUES



### **2024 MetroTex Local Dues**

The annual dues of each REALTOR® member as established annually in advance by the Board of Directors in accordance with Article X, Section 8(a) of the Association Bylaws. It funds all Association member benefits and services.

### **MetroTex Technology Assessment**

This assessment funds the MetroTex Technology Reserve Fund, which was established in 2016. It allows for the designation of restricted reserves that can be used solely for new technology initiatives for the Association. It will allow for upgrades to current Association technology, the investment in new technology equipment, and/or for the installation of new technology systems for the benefit of the membership. This fund is reviewed annually by the MetroTex Budget & Finance Committee, and voted on annually by the MetroTex Board of Directors.

### **2024 TEXAS REALTORS® Dues**

The annual dues of each REALTOR® member as established annually in advance by the Board of Directors in accordance with Article III, Section 1(A) of the Association Bylaws. It funds all Association member benefits and services.

### **TEXAS REALTORS® Legal Fund Assessment**

The Legal Fund was created and approved annually by the TEXAS REALTORS® Board of Directors for the express purpose of:

- Helping Texas REALTORS® understand their legal rights and duties under law.
- Providing legal assistance for matters pending in court or governmental agencies.
- Defraying all or a portion of legal expenses for pending litigation in which a member is a party.
- Defraying legal expenses for cases in which the association intervenes or files briefs as a friend of the court.
- Monitoring and participating in the actions of governmental agencies.
- Reimbursing travel expenses of Texas REALTORS® who participate in form-development task forces.

### **TEXAS REALTORS® Issues Mobilization/Political Advocacy Assessment**

The Issues Mobilization Program was created and approved by the TEXAS REALTORS® Board of Directors to help local REALTOR® Associations who've identified local ordinances that could affect all Texas REALTORS® or property owners. If a local Association identifies such a proposal, it applies for assistance. Help may come in the form of political expertise, strategic guidance, marketing, and/or funding.

### **2024 NAR Dues**

The annual dues of each REALTOR® member as established annually in advance by the Board of Directors in accordance with Article II, Section 1(A) of the Association Constitution and Bylaws. It funds all Association member benefits and services.

### **NAR Consumer Advertising Campaign**

This funds the NAR Public Awareness Campaign that includes TV ads highlighting the value a REALTOR® brings to a transaction.

- The funds allow the campaign to support NAR's strategic objective of reaching and engaging consumers, increasing the association's reach and impact to the public by driving home the value of home ownership and importance of hiring a REALTOR®. Research shows that NAR's national advertising is accomplishing its goals of persuading consumers of the value of homeownership and real estate investment and assuring them of the value REALTORS® bring to the real estate transaction. In our most recent tracking study, 70 percent of consumers surveyed said the ads made them want to contact a REALTOR® for more information, and 82 percent said that the ads made them feel more positive about homeownership.
- The Consumer Advertising Campaign is also one of NAR's most popular membership services. According to the latest membership survey, 96 percent of all members like the ad program and 91 percent would like to see even more advertising than is currently run, a number unchanged through the past three years.
- The National Association of REALTORS® Board of Directors voted to maintain an assessment level of \$45.